

- Minutes for Officers Meeting

Group Name	Stowe on the Wowld		<i>Notes Column:</i>
Meeting Date/Time	11/7/2018		
Meeting Location	Toongabbie Scout Hall		
Meeting Attendees	Barry Cadwgan, Sara Manley, Emma Winley, Karen Larter David Minogue, Gayle Bonthorne, Christina Casiraghi.		<i>NB - Has everyone signed in?</i>
Apologies from absent members	<i>Jacqueline and Natasha</i>		
Quorum Met?	Yes		<i>NB – Quorum to a meeting is 3 officers</i>
Proceeding minutes	Yes		
	Motion to accept by		
	Seconded by		
	Carried?		
	Previous minutes signed by two members who attended both meetings?		
Officers reports:			<i>Attach detail on reports if these are lengthy on separate pages.</i>
Seneschal	<ul style="list-style-type: none"> • Going to be absent next month all of August. Shannon to chair August meeting with assistants from all • Kennard's Hire have an alternative storage shed that is wheel chair accessible on the ground floor and \$63 cheaper and marginally bigger. Motion carried to change. 2 weeks to move from giving notice. 		<i>Include name of officer in first column.</i>
Reeve	<ul style="list-style-type: none"> • Unable to do report as not logged in yet. Trying to contact Silvia. • Declaration now witnessed and emailed in. • Ask for permission for Finn/Sara read only access to Westpac Acc for event monitoring of payment via app. 		<i>If there is no officer report being presented then please write N/A.</i>
Arts and Sciences	<ul style="list-style-type: none"> • Working getting teachers for Newcomers. • Teachers not attending feast only have to pay hall hire. • Banner project continuing with Finn/Sara 		
Marshall	Nothing to report.		
Herald	Nothing to report.		
Constable	All good, no known issues.		
Hospitaller	<ul style="list-style-type: none"> • Winterfest – good response. • Loaner garb assessment 18/7/18 Garb working bee 21/7/18 ? • Group A&S on second Monday 		
Chronicler and webwright	Sara nominated for 2 weeks commentary period. Motion carried.		
Chirurgion	Nothing to report.		
Officer Appointments and vacancies			<i>List any changes to group officers.</i>
Events			
Details on	Name of Event	Winterfest	

events run since last meeting:	Steward Name	Shannon	
	Event Report		
	Financial issues:		
	Financial Profit or loss		
	Was a petty cash float provided?		
	All receipts banked?		
	Attendance level		
	Event issues and successes:		
Upcoming events			
	Name of Event: Stowe Newcomers		
	Steward: Natasja		
	Has budget been submitted and approved?		
	Planning issues discussed in meeting:		<i>Attach extra page if needed</i>
Upcoming events			
	Name of Event: All Hallows Eve		
	Steward: Kel		
	Has budget been submitted and approved? No		
	Planning issues discussed in meeting: In progress. Kel to organise ASAP. Rowany Calendar a problem, where we are being forced to move the date. Earlier organisation and advertising is necessary for all Stowe events in future.		<i>Attach extra page if needed</i>
Timetable for upcoming events:	Stowe Newcomers	28/7/18	
	All Hallows Eve	3/11/18	
	Agincourt Day/Soiree	26/10/19	
Other business arising	<p>Issues:</p> <p>Unavailable fighters - timing of InterCollege war for this year only</p> <p>Weight of equipment - list field, pavilion</p> <p>Lack of volunteers –</p> <p>Selfie booth for next year</p> <p>Demo committee for winterfest next year</p> <p>Colins post on facebook re activity.</p> <p>Painting illuminations.</p> <p>Publication of meeting minutes on web page with link from Facebook and dismal fogs template.</p> <p>Facebook reminder that meeting is on and calling for agenda items on webpage.</p>		

With no further business the meeting was declared closed at 9:15pm (time)

Signed as a true and correct record of the meeting:

Chairperson

Date

<i>Minutes published on:</i>	<i>Website</i>	<i>Newsletter</i>
	<i>Facebook</i>	<i>Other _____</i>
<i>Minutes ratified at following meeting</i>	<i>Signature:</i>	
	<i>Date:</i>	